



CHECK SIGNATURE AUTHORIZATION AGREEMENT

Company ID: _____

In order for PaySource, Inc. to successfully scan a signature for check signing, please follow the guidelines below:

1. Sign the form twice. Once in Box #1 and again in box #2
2. Keep the signature completely within the outside lines of the box. **Do not** allow the signature to touch the outside lines because they will be removed from the final image.
3. For best results, sign using a fine, felt tip marker.

Single Signature – Box #1

Single Signature – Box #2

Print Name of Signature

Print Name of Company

Bank Name for this Account

Bank Account # using this signature

Double Signature – Box #1

Double Signature – Box #2